



CPKCWO Player Transportation Volunteers Screening Communication Email

Hello Player Transportation Volunteers,

As a volunteer on the Player Transportation Committee for the 2026 CPKC Women's Open, you are required to complete a Background Check and Driver's Abstract in accordance with Golf Canada's [Screening Policy](#) and [Commitment to Safe Sport](#).

Co-Chair Screening Requirements:

- Disclosure form – completed annually declaring that nothing has changed to your status
- Premium Background Check (Completed every 3 years)
- Driver's Abstract (Completed yearly)

All of Golf Canada's screening requirements are completed with ISB Global through a oneBADGE account. ISB Global Services, through oneBADGE, offers a unified background screening and compliance platform that consolidates and manages all background screening and completed training requirements in a single location.

You will receive an invitation email with your login credentials from: **noreply@isbordercenter.com** shortly that will further instruct you to create a login and complete all steps for the screening requirements (please check your Spam/Junk folder).

Instructions on how to complete the screening requirements:

- [How to Login and set up your profile](#)
- [How to Complete the Mobile Identity Verification Task \(Background Record Check\)](#)



How to Complete the Alberta Driver's Abstract Task

1. Purchase and complete the Driver's Abstract online through MyAlberta eServices or purchase in-person at any AMA Member & Registry Centre.

Online

- Click this link: <https://eservices.alberta.ca/driver-abstract-standard.html>
- Sign in or create an Alberta.ca Account
- Order a **3 year Standard Driver's Abstract**. \$24.10 per abstract inclusive of service charge
- Download your Standard Driver's Abstract from My Digital Downloads

In-person

- Complete a Request for Personal Driving and Motor Vehicle Information application: <https://formsmgmt.gov.ab.ca/Public/REG3394.xdp>
 - Please select **3 year Standard Driver's Abstract**
- Bring your application to a registry agent at any AMA Member & Registry Services centre, along with an accepted photo ID.
- Sign and date the form in front of the registry agent clerk and purchase the 3 year standard driver's abstract.

More details found here: <https://www.alberta.ca/get-drivers-abstract>

2. Upload your Driver's Abstract to your OneBADGE account
 - Click the "Alberta Driver's Abstract Upload for Golf Canada" Task
 - Upload your Driver's abstract
 - Click "Submit"
3. Answer the question "Would you like to provide a Void Cheque & Receipt for reimbursement by Golf Canada?"
 - Click "Yes"
4. Upload a copy of your receipt for your self-obtained Alberta Driver Abstract
5. Upload a copy of your Void Cheque to receive reimbursement from Golf Canada
6. Click "Submit" to complete the task

If you have any issues with your account or during the background check/driver's abstract process,

1564 Beech Grove Sideroad, Caledon, ON, Canada L7K 1R3

t. 905.849.9700 / 1.800.263.0009

CPKCwomensopen.com





please contact ISB Golbal directly by email at golfcanada@onebadgesport.com or via their Compliance Line at +1 (833) 998-1277.

The deadline to complete the screening requirements is **July 24th, 2026.**

Thank you for your support in providing safe sport environments for all!