



BROOKE HENDERSON
2018 & 2025 CHAMPION

2026

VOLUNTEER MANUAL

WALKING SCORERS

AUGUST 17 - 23, 2026 • ROYAL MAYFAIR GOLF CLUB





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Committee Description

The job of the walking scorer is to walk with a group and record scores and statistics. Walking scorers keep track of player's scores using a handheld electronic device. This device will transmit the information to the Scoring Control Committee. All walking scorers are equipped with a radio with a headset and may call into Scoring Control to confirm scores.

Key Information

- This is an extremely high-profile volunteer position. Walking Scorers will be in the middle of the action and in a unique position to see the event from inside the ropes. They are seen and observed by everyone from spectators, tournament staff, tour officials, T.V. viewers and the players. **Walking Scorers must act accordingly to represent the tournament sponsors and organizers in a professional manner.**
- R2IT has been selected by the LPGA Tour as the technology provider for the LPGA Tour scoring system. The core of the LPGA/R2IT scoring system is the collection of scores and statistics from the course.
- The R2IT team members will work with the tournament representatives, including Committee Co-Chairs to train Walking Scorers and other scoring volunteers to use the scoring equipment and software.
- Training of the volunteers will usually take place the Monday or Tuesday of tournament week so that the entire system will be in place and the training is fresh in the volunteers' minds when they begin work on Wednesday for the Championship Pro-Am.
- The R2IT staff and Scoring Control volunteers supports the scoring volunteers throughout the championship.
- This is a popular committee and often fills quickly.



- There are also many experienced volunteers that have worked previous CPKC Women's Open events. Some of them to travel to events outside of their home community.

Ideal number of volunteers: 70

Role Description

- The job of the Walking Scorer is to walk with the group and record scores and statistics.
- Each walking scorer must be able to walk the whole course as well as have a sense of golf etiquette.
- A walking scorer must be assigned to each group in the Championship Pro-Am (Wednesday) and during each competitive round.
 - There are 52 groups for the Championship Pro Am
 - There are 52 groups (156 players in groups of 3) for both Thursday and Friday rounds
 - There are 33-38 (Top 65 and ties make the cut) groups on Saturday and Sunday.
- For the 3rd and 4th rounds (Saturday and Sunday), the last 5 groups will have two (2) Walking Scorers assigned to the group to ensure accuracy. This is an LPGA Tour policy.
- Walking Scorers will be issued a handheld electronic device and a radio with a headset to contact Scoring Control for verifications and to be in communication with the Scoring Control volunteers.
- Be aware that the standard bearer in the group will rely on Walking Scorers for the score from each hole. The walking scorer should check that the standard correctly shows the players' scores at the completion of each hole.



- Walking Scorers should keep pace with the players at all times, at a distance which will not interfere with their play, but which will permit you to see each stroke. It is important that you position yourself in a manner so as not to be in the line of play. The best position would be on the side of the player, facing the player.
- Upon reaching the green, the walking scorer should proceed with the standard bearer directly to a spot close to the exit to the next tee. Be careful not to obstruct the spectator's view. The Walking Scorer volunteer should always leave the green behind the players through the designated exit – do not take short cuts.
- After the completion of each hole, confirm the score of each player on the handheld device.
- At the end of the round, volunteers must return their headset and handheld device to the Walking Scorers Committee table in the volunteer centre.
- Please remember that these scores are unofficial so it is ok if you don't know exactly what their score is (ie. if there was a ruling or a penalty stroke). Do not ask the player what their score is but you may discreetly ask their caddie. You will work with the standard bearer to keep track of strokes taken.

Scoring Device

These handheld devices send the scoring data to Scoring Control and the R2IT scoring headquarters.

- The individuals in Scoring Control or LPGA/R2IT scoring headquarters are the only ones that can edit scores. If a walking scorer, standard bearer or other individual detects an error; they can call in a correction on the radio.



Scoring Back Up

In addition to the handheld device, Scoring Control will also keep a manual back up of all scores. The need for a manual scoring system is still necessary to back up the computer system. If the R2IT scoring headquarters is subject to unforeseen technical difficulties, the manual scoring and radio back up system is already in place.

Rulings and Emergency Situations

- Since the walking scorer has a radio, they are a key part of any ruling or emergency scenario. If someone requests a ruling, medical or security assistance, the walking scorer should radio this in to Scoring Control who can assist with further escalation.
- Once communication is established, relay the location (hole number, location on hole) and nature of the call to Scoring Control volunteer who will in turn contact the proper parties.
- Await confirmation that assistance is enroute so that you can assure those who requested the call that help is on its way.

On Course Procedure

Teeing Off

When the players are teeing off at the start of a hole, Walking Scorers should stand at the extreme right side of the tee area (facing down the fairway) holding the standard so the spectators can see it. They should always be still and quiet whenever a player is hitting. There will be water for available to drink at each tee. Walking Scorers cannot stop to buy food or drinks at concession stands while working - this holds up play. Please note that the water is for players and caddies first. If there are only a couple of bottles of water left, it is recommended



that the volunteer wait until reaching the next tee. Water is constantly replenished throughout the day.

On the Fairway

As they walk down the fairway stay at least five yards behind the players. As a player prepares to hit, stand even with the ball, facing the player, at least 10 yards from her. However, if she is well into the rough to either side of the fairway, stay in the fairway. After the player has hit, move up even with the next ball to be played.

Note: Do not stand behind a player as she shoots, whether on the tee, fairway or green.

Personal Conduct

Walking Scorers behaviour is extremely important. Professional golfers are at work, earning their living. Since the slightest move or noise may distract them, all behaviour must be professional. Any serious conduct problems will be called to Golf Canada's attention and may result in dismissal.

- Do not speak during play in your area
- Do not talk to a player unless she talks to you first
- Never run

Dress

Wear comfortable flat soled shoes or sneakers suitable for the long walk that will be made. Uniforms are provided as part of the volunteer package and consist of a hat or visor and a uniform golf shirt. As volunteers will be outside for up to 6 hours, it is also recommended that they check the weather for the day prior to coming to the golf course and be prepared.



Sunscreen and water are also very important and are essential to protect from heat-stroke and sunburn.

R2IT Online Training Information

<https://www.r2it.com/volunteer/>



Committees Hours of Operation

Monday or Tuesday of tournament week	Committee Training with R2IT
Wednesday – Friday 6:30 AM – 7:30 PM	Shifts to align with Tee Times. Approximate Tee Times are available in January or February prior to the tournament.
7:30 AM – 7:30 PM	Approximate Tee Times are available in January or February *Tee times may change based on the number of players that make the cut.

*Hours of Operation may vary once official tee times are released.

Tasks and Timelines

Pre-Tournament	<ul style="list-style-type: none"> • Actively recruit volunteers • Attend Committee Chair Meetings • Connect with Golf Canada to ensure roles and responsibilities are understood. • Work on volunteer schedule and assign volunteers to shifts in the Trust Event Volunteer Management System. • Attend the general volunteer orientation. • Meet with R2IT to meet their staff and ensure everyone is comfortable prior to the event.
Tournament Week	<ul style="list-style-type: none"> • Work with the Golf Canada and R2IT staff to ensure successful operation of the scoring function. • Lead and manage the volunteers. • Act as an on-site supervisor to the volunteers and help with any on site training for volunteers. • Coordinate replacements, or act as a replacement for any volunteers that cannot attend a shift.
Post Tournament	<ul style="list-style-type: none"> • Complete post-event committee chair feedback report.

Other Committee Interactions

Other committees Walking Scorers may interact with	Reason
Scoring Control	A lot of communication will happen between the scoring control volunteers and walking scorers.
Standard Bearers	Walking Scorers and Standard Bearers will work very closely together when out on the course.