



BROOKE HENDERSON
2018 & 2025 CHAMPION

2026

VOLUNTEER MANUAL

STANDARD BEARERS

AUGUST 17 - 23, 2026 • ROYAL MAYFAIR GOLF CLUB





Contents

Committee Description	3
Key Information.....	3
Ideal number of volunteers: 70	4
Standard Bearer Equipment Overview	4
The Standard	4
Standard Numbers	5
On Course Procedure	6
Teeing Off	6
On the Fairway	6
On the Green	6
After the Last Hole	7
Personal Conduct	7
Other Circumstances	7
Dress	8
Committee Hours of Operation	8
Tasks and Timelines.....	9
Other Committee Interactions.....	9



Committee Description

The job of a Standard Bearer is to carry a scoreboard ('standard') to inform spectators of who the golfers are in the group and their scores to par for the championship. This can be a physically demanding role as each volunteer will need to be able to walk 18 holes in various weather conditions and elevation changes while carrying the standard (*approximately 12 pounds*).

Key Information

- A Standard Bearer is assigned to each group of golfers during the Wednesday Championship Pro-Am and the four tournament rounds.
- This is an extremely high-profile volunteer position. Standard Bearers will be in the middle of the action and in a unique position to see the event from inside the ropes. They are seen and observed by everyone from spectators, tournament staff, tour officials, T.V. viewers and the players. **Standard Bearers must act accordingly to represent the tournament sponsors and organizers in a professional manner.**
- The standards need to be set-up each day with the correct names for each group.
 - The tee sheet with groups will be shared with the committee as soon it is received from the LPGA. Generally, this is Tuesday of tournament week for Thursday and Friday pairings. Friday night the pairings will come out for Saturday. Saturday night the pairings will come out for Sunday.
- Standards Bearers should aim to be at the tee 10-15 minutes prior to their tee time. Make sure they give themselves enough time to walk to the tee.
- Walking Scorers and Standard Bearers usually walk together on the course and can help each other to ensure the scores are being correctly inputted and displayed.



- Golf Canada has the ability to print name bars for the standards on site. If a name is missing or spelled incorrectly a new one can be quickly made.
- Standard Bearers and Walking Scorers go out in the pro am on Wednesday. This is a great training day for volunteers and adds to the experience for the pro am players.
 - The standards during the Pro-Am will display the pro's name and the group score.
 - The pace will be slower this day and will speed up when the official tournament begins on Thursday.
- Golf is played rain or shine, and only severe weather would stop play. Please remind all volunteers that they still need to attend their shift even if it is raining, and to dress appropriately.
- Committee chairs should be prepared to juggle standard bearer group assignments if a volunteer is late or doesn't show up for their shift.

Ideal number of volunteers: 70

Standard Bearer Equipment Overview

Golf Canada will provide all necessary equipment. It will be delivered to the volunteer centre by the Saturday prior to the tournament.

The Standard

This is the piece of equipment that the volunteer will carry and update from the 1st tee right through to the 18th green. Standards weigh approximately 15 pounds but can be cumbersome in breezy conditions and can become heavy after carrying them in the summer heat for 4 ½ hours – 5 hours. Standard Bearers will have a check-in area in the volunteer centre where volunteers will report for duty, pick up their standard, standard bib and number pouch and be



assigned to a group. A strap to help carry the standard and to go around the volunteers shoulders is also available for those who want them.

Standard Numbers

As the Standard Bearer starts out for a round they will be provided with enough numbers to cover each players current score from her starting score. The Standard Bearer will wear a bib with pockets to hold the numbers they will need. The numbers in each bib will be customized for the players in each group. The Standard Bearers Committee will have set up the standard with the appropriate professionals' names prior to the round. When picking up their standard the Standard Bearer should check the numbers to be sure there are not any missing and get acquainted with how they are organized in the bib. Once the Standard Bearer has set the correct numbers into the standard they must then ensure that they meet with the Walking Scorer volunteer who is also assigned to that group and report to the correct tee at their assigned time.

The scores displayed on the standard are the golfers' scores 'in relation to par' for the championship up to that point rather than her score for her current round. She will be either even par, above par, or below par. If a player shoots above or below par on any hole, the Standard Bearer will have to make a change in her score. The Standard Bearer will do this after all the players have completed putting on the hole and are walking to the next tee. Walking with the Standard Bearer and the players will be a Walking Scorer who will keep track of each players' strokes on each hole. The Walking Scorer will advise the Standard Bearer whenever a change has to be made to the standard. It is important that the Standard Bearer work with the Walking Scorer. Note: Black numbers are for over par and red numbers are for below par; even par is a green "E".



On Course Procedure

Teeing Off

When the players are teeing off at the start of a hole, Standard Bearers should stand at the extreme right side of the tee area (facing down the fairway) holding the standard so the spectators can see it. They should always be still and quiet whenever a player is hitting. There will be water for available to drink at each tee. Standard Bearers cannot stop to buy food or drinks at concession stands while working - this holds up play. Please note that the water is for players and caddies first. If there are only a couple of bottles of water left, it is recommended that the volunteer wait until reaching the next tee. Water is constantly replenished throughout the day.

On the Fairway

As they walk down the fairway stay at least five yards behind the players. Hold the standard so that the spectators on both sides of the fairway can see it, slowly rotating it periodically. As a player prepares to hit, stand even with the ball, facing the player, at least 10 yards from her. However, if she is well into the rough to either side of the fairway, stay in the fairway. After the player has hit, move up even with the next ball to be played.

Note: Do not stand behind a player as she shoots, whether on the tee, fairway or green.

On the Green

As the group approaches the green, turn the standard so that the spectators behind the green can see it. (Again, slowly rotate it periodically). Stand with the Walking Scorer near the exit from the green which is marked by a tall sign with the number of the hole that you are on. The Standard Bearer volunteer at this time can lower the Standard while at the green. Do not



change numbers until all putts have been completed on that green. At any time if there are any doubts about what procedure to follow, discuss with the Walking Scorer.

After the Last Hole

After all putts have been holed, update the scores and proceed promptly back to the Standard Bearer committee table in the volunteer centre with the standard raised high. Spectators along the way will want to see the scores. Sort your numbers and put them back in their number pouch. Do not stop to eat, etc. on the way back as the Committee may need to use your numbers again right away. After turning in your standard and bib and after sorting and replacing your numbers, report to the committee member on duty. If the Standard Bearer is working another day, it is good to remind them of their next shift.

Personal Conduct

Standard Bearers behaviour is extremely important. Professional golfers are at work, earning their living. Since the slightest move of a standard or noise may distract them, all behaviour must be professional. Any serious conduct problems will be called to Golf Canada's attention and may result in dismissal.

- Do not speak or change the scoreboard during play in your area
- Do not talk to a player unless she talks to you first
- Never run

Other Circumstances

It may be possible that a player in the group plays very poorly that day. She may ask you to stop posting her score, which is not in-line with LPGA rules. Please have the Walking Scorer in the group radio Scoring Control and ask for a rules official to make the official call. It is not the Standard Bearer volunteer's responsibility to intervene.



In case of a weather warning, you will be directed to leave the golf course. Please return to the Standard Bearer committee area or Volunteer Centre.

Dress

Wear comfortable flat soled shoes or sneakers suitable for the long walk that will be made.

Uniforms are provided as part of the volunteer package and consist of a hat or visor and a uniform golf shirt. As volunteers will be outside for up to 6 hours, it is also recommended that they check the weather for the day prior to coming to the golf course and be prepared.

Sunscreen and water are also very important and are essential to protect from heat-stroke and sunburn.

Committee Hours of Operation

Volunteers will be needed at least ½ hour before the start of play right up to the last tee-time. Volunteers will finish at the end of the player's round, which may lead to a shift of up to 6 hours.

It is helpful to schedule a few volunteers on Tuesday to get standards ready for the Wednesday Pro Am. It may also be helpful to have volunteers scheduled Friday night and Saturday night to reset standards for the next days play. Pairings stay the same Thursday to Friday so no change in standards will be needed.

Wednesday Morning	7:00am – 9:10am*	1st/10th tees	26 groups
Wednesday Afternoon	12:00pm – 2:00pm*	1st/10th tees	26 groups
Thursday Morning	7:00am – 9:20am*	1st/10th tees	26 groups
Thursday Afternoon	12:00pm – 2:00pm*	1st/10th tees	26 groups
Friday Morning	7:00am – 9:20am*	1st/10th tees	26 groups
Friday Afternoon	12:00pm – 2:00pm*	1st/10th tees	26 groups
Saturday	7:00am – 10:30am	1 st tee	36-40 groups; 2-somes



Sunday	7:00am – 10:30am	1 st tee	36-40 groups; 2-somes
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* Tee Times have not been released yet. The above schedule may change once tee times have been shared with Golf Canada from the LPGA.

Tasks and Timelines

Pre-Tournament	<ul style="list-style-type: none"> • Actively recruit volunteers • Attend Committee Chair Meetings • Connect with Golf Canada to ensure roles and responsibilities are understood. • Work on volunteer schedule and assign volunteers to shifts in the Trust Event Volunteer Management System. • Attend the general volunteer orientation.
Tournament Week	<ul style="list-style-type: none"> • Work with the Golf Canada staff to ensure successful operation of the Standard Bearers Committee. • Lead and manage the volunteers. • Act as an on-site supervisor to the volunteers and help with any on site training for volunteers. • Coordinate replacements, or act as a replacement for any volunteers that cannot attend a shift. • Ensure volunteers get adequate breaks and are rotated through the various positions.
Post Tournament	<ul style="list-style-type: none"> • Complete post-event committee chair feedback report.

Other Committee Interactions

Other committees Standard Bearers may interact with	Reason
Walking Scorers	As outlined throughout this document the relationship between walking scorers and standard bearers is close.



	Working together is important to the success of both roles.
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