



CP Women's Open Tournament Committee Meeting

November 22, 2022

Topic: 2023 CPWO - Committee Chair Meeting #1

Time: Nov 22, 2022 05:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://golfcanada.zoom.us/j/88127759467?pwd=aXgwZzF4UHZjdjkvUIBnWHk0TDI5QT09>

Meeting ID: 881 2775 9467

Passcode: 083691

One tap mobile

+16475580588,,88127759467# Canada

8557038985,,88127759467# Canada Toll-free

MINUTES:

1. Welcome to the 2023 Tournament Committee! – **DH / DM / MAC**

Dan Hyatt, Assistant Tournament Director, welcomed everyone and showed the group the 2022 CPWO Recap video. Diana Maughan also welcomed all those on behalf of Shaughnessy and on behalf of the Tournament Executive Meeting.

2. CPWO / Shaughnessy Update – **RP / BM**

Ryan Paul, Tournament Director

Welcomed the group and thanked everyone for supporting the 2023 CP Women's Open.

What happened in 2022?

CP Women's Open won Tournament of the Year in 2022, Best Sponsorship Activation, Best Community/Charity Award

What to expect in 2023?

A number of new onsite initiatives:

The Rink will be coming to Shaughnessy, on hole #17

Elevated food experience, 22 corporate partners (14 more than what would have been in 2020)

Digital integration – fan app

Brian Mossop, General Manager, COO: Welcomed everyone on behalf of Shaughnessy and the club is ecstatic on hosting the 2023 CPWO. Course in great shape, tee sheet lightening up as the weather turns, preparing for a full wide-open season in 2023.

3. Introductions of Golf Canada Team – **DH**

All Golf Canada staff members had a chance to introduce themselves to those on the call and explained what each of their responsibilities were

4. Welcome Package Walkthrough / What to Expect as Chair? - **DH**



Dan discussed the expectations of what being a Chair or Vice-Chair means. From what to expect pre-tournament, frequency of meetings, individual committee meetings etc. A detailed timeline will be available on the Resource Page shortly.

5. Resource Walkthrough / Trust Event Introduction - **KW**

Kendra Wynter – Chair resource page – not searchable to the public on google, please bookmark <https://www.cpwomensopen.com/volunteer-resources/>

Purpose – hub of communication for chairs and vice chairs

Updated regularly by Golf Canada Staff

Manuals, detailed task lists, minutes, FAQ page, Chair tutorials

Trust Event is the volunteer management website and system. Volunteers will register here and have the ability to log back in to view important information, schedules, etc.

Kendra is main contact for any questions surrounding Trust Event and can be reached at kwynter@golfcanada.ca

6. Human Resource Training / Backcheck and Safe Sport Update - **KT**

Kaitlyn Tcheki – HR screening and training requirements – All chairs and vice chairs must complete:

- Screening disclosure forms
- Sterling Solutions
- CAC Safe Sport Training

More details to follow with specific instructions on how to complete and access all of these requirements.

7. Corporate Hospitality Update – **MJ**

Monica Jurkovic – Corporate Hospitality sales going smoothly – opportunities are still available. Full details on product availability can be viewed here <https://www.cpwomensopen.com/hospitality/>

8. Pre-Sale Ticket Launch – **MJ / DH**

Pre-Sale ticket launch – November 30th – 10:00am (PST) at <https://www.ticketmaster.ca/cp-womens-open-tickets/artist/1474588>

All products are available – exclusively to SGCC Members

Code: **SGCCMEMBER** – 25% off

General public – December 1st

9. Next Steps / Individual Committee Meetings - **DH**

- Reviewing specific Committee manual / Past Chair Report from 2022
- Completing HR Training Requirements
- Booking an Individual Committee Meeting once Manual reviewed.

In attendance:

Golf Canada Staff

Ryan Paul
Dan Hyatt
Brian Newton
Alex Vanderlaan
Amanda Kerr
Kendra Wynter
Monic Jurkovic
Kaitlyn Tcheki

Shaughnessy Staff

Brian Mossop
Fatima De La Torre

Chairs & Vice Chairs

Gord Chan
Diana Maughan
Cheryl Costello
Nora Newlands
Paul Manning
Michelle Yuan
Dean Knoblauch
Jeff Weltman
Cheryl Costello
Murphy Costello
Ian (Mac) McLean
Dennis Ewasiuk
Jeff Slater
Lynette Cooper
Marty Puterman
Bill Semrau
Bob Verney
Cheryl Lee
Dean Knoblauch
Diana Maughan
Elizabeth Boychuk
Jack Ong
Jeff Weltman
John Greavengard
Julie Paul
Kelly Golby
Margo Dobbin
Patrick Chin
Susan Russell
Teri Christopher
Michelle Yuan